

## FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting  
November 10, 2025

A regular meeting of the Frederick Area Board of Education was called to order on November 10, 2025, at 6:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Other members of the community were present; a full list is available in the business office.

The meeting began with all present reciting the Pledge of Allegiance.

The following individuals spoke during public comment: Stacy Bretsch and Derik Bretsch.

2026-041 Motion by Hart, second by Ellwein to amend the agenda to include "Approve Volunteers" to Action Items. All voted Aye. Motion carried.

No conflict of interest disclosures.

The following reported to the Board: Jeff Kosters: Superintendent/9-12 Principal/Athletic Director; Jessica Ringgenberg: K-8 Principal, Shauna Severson: Business Manager.

The Business Manager and Superintendent will meet with the School Finance & Accountability Board on Wednesday, November 12 to present the waiver for the FY24 General Fund excess.

2026-042 Motion by Achen, second by Hart to approve the following consent agenda items. All voted Aye. Motion carried.

- a. October 13, 2025 Regular Meeting Minutes
- b. November 2025 Financial Report
- c. November 2025 Payroll
- d. District Bills

### **Financial Report:**

**General Fund-** Bal 10-1-25: \$267,916.28; Receipts: \$84,556.03; Disbursements: \$261,359.62; Transfer to Funds: (\$40,651.00); Bal 10-31-25: \$50,461.69. **Investments:** Bal 10-1-25: \$1,013,281.43; Interest: \$18,532.81; Bal 10-31-25: \$1,031,814.24. **Ending Fund Balance:** \$1,082,275.93.

**Imprest Fund:** Bal 10-1-25: \$2,052.89; Receipts: \$4,236.20; Receipts: \$1,277.80; Disbursements: \$2,319.52; Bal 10-31-25: \$3,194.48.

**Capital Outlay Fund:** Bal 10-1-25: \$304,983.90; Receipts: \$9,656.32; Disbursements: \$306.66; Bal 10-31-25: \$314,333.56. **Investments:** Bal 10-31-25: \$2,615,519.41. **Ending Fund Balance:** \$2,929,852.97.

**Special Education Fund- Checking:** Bal 10-1-25: \$90,373.84; Receipts: \$3,256.32; Disbursements: \$27,988.86; Bal 10-31-25: \$65,641.30. **Investments:** Bal 10-31-25: \$1,279,239.75. **Ending Fund Balance:** \$1,344,881.05.

**Food Service Fund:** Bal 10-1-25: \$5,465.17; Receipts: \$5,538.10; Disbursements: \$16,326.02; Transfer from General Fund: \$37,036.00. Bal 10-31-25 \$31,713.25.

**Drivers Ed Fund:** Bal 10-1-25: \$1,132.60; Transfer from General Fund: \$3,615.00. Bal 10-31-25: \$4,747.60.

**Custodial Funds:** Bal 10-1-25: \$58,680.73; Receipts: \$9,957.57; Disbursements: \$6,372.54; 10-31-25 \$62,265.76.

**Ovid J Stevens Scholarship: Checking:** Bal 10-31-25 \$.85. **Investments:** Bal 10-31-25: \$21,627.99. **Ending Fund Balance:** \$21,628.84.

**Claims approved:** General Fund salaries 108,958.43; Special Education salaries 17,081.36; Food Service salaries 5,273.53; AFLAC-supplemental insurance 1,294.86; American Funds-retirement 225.00; Delta Dental-insurance 2,407.60; EFTPS-federal income tax/Social Security/Medicare 34,781.16; ID Shield-identify theft, 8.45; Northern Plains Insurance Pool-insurance 26,191.90; Optilegra-insurance 442.57; SDRS-retirement 19,027.94; SDRS Supplemental-retirement 3,483.33; Security Benefits-retirement 2,789.18; The Standard-life insurance 186.12; Total: \$222,151.43.

**Bills approved:** **General Fund:** AGTEGRA-FUEL 4,246.67; Amazon Capital Services-Supplies 249.89; American Time-Clocks 727.79; athletic.net-XC Subscription 9.99; Babcock Family Chiropractic-DOT Physical 100.00; Campbell, Scott-

FB Clock 50.00; Cash-Wa Distributing Fargo Division-FFVP/Concessions 1,876.34; Century Business Products-Copier Overage/Supplies 395.42; Cole Papers Inc-SUPPLIES 1,088.90; Dakota Outdoors-Fitness Center Repairs 206.99; Deubrook Area School-Region XC Share 115.00; Display This Way-Supplies 15.83; Duenwald, Dan-Asbestos Inspection 400.00; Ellendale True Value-Key 9.95; Ellwein, Jaxon-FB Liveticket 50.00; Ellwein, Jayden-FB/VB Liveticket 345.00; Fire Safety First-Fire Maintenance 274.00; Flemmer, Carli-VB Line Judge 250.00; FASD Imprest Fund-Misc. 2,319.52; Freeman, Braden-All State Supplies 79.65; Freeman, Kayla-VB Line Judge 100.00; Foreman Sales & Service-Annual Maintenance/Bus Repair 17,667.01; Hoffman Ag Services-FB Field Maintenance 125.00; Hutson, Betty Pat-VB Tracker 125.00; JVT-Phone 250.03; Jostens-Yearbook Deposit 1,050.80; Ken's Super Fair Foods-Concessions 81.69; King, James-FB Chains/Ref 100.00; Kosters, McKinley-FB Chains/Ref 50.00; Lapka, Hans-FB Chains/Ref 50.00; Lehmann, Shekota-VB Tracker/Book 175.00; MB, LLC (Geffdog)-Apparel 64.56; MCQUILLEN CREATIVE GROUP, INC PUBLISHING 76.96; Menards-Supplies 691.48; Merchant Services-CC Processing Fees 160.10; Mid-American Research Chemical-SUPPLIES 60.17; Midstates Group-Supplies 55.00; Montana-Dakota Utilities Co.-Utilities 3,634.63; Myer, Bev-VB Book 200.00; NCS Pearson-Testing Supplies 155.00; NSU-E-learning Textbooks 356.48; Olson, Zoe-VB Line Judge 150.00; Pantorium Cleaners Inc-SUPPLIES 130.00; Pashen, Brock-FB Chains/Ref 100.00; Ramada-State Track Lodging 1,764.00; Runnings-Ag Supplies 760.39; Schlosser, Andrew-FB Chains 25.00; Schlosser, Rich-FB/VB Announcer/Clock 375.00; SDSU-Ag Supplies 282.22; SD FBLA-FLC Registration 300.00; Sumption, Chris-FB Chains 50.00; Sumption, Milo-FB Clock 25.00; Sumption, Warren-FB Chains 50.00; Target-Supplies 93.45; Taylor Music-Repairs 238.00; Taylor, Trevor-FB Ref 25.00; Teachers Pay Teachers-Curriculum Supplements 7.00; Titan Machinery-Repairs 796.70; Town of Frederick-UTILITIES 751.28; Wal-Mart-Supplies 199.52. **Capital Outlay Fund:** Century Business Products-COPIER LEASE 306.66. **Special Education Fund:** Avera St Luke's-OT/PT 4,132.96; Best Western Plus-SF-Lodging 214.00; Johnson, Morgan-Conference Travel 178.13; Kosters, Christine-Conference Travel 181.75; **Food Service Fund:** Cash-Wa Distributing - Fargo Division-FOOD 5,701.21; Ken's Super Fair Foods-Food 42.24; Pantorium Cleaners Inc-Supplies 133.40. **Imprest Fund:** Bircherm, Andy-FB Ref/Mileage 336.00; Carlblom, Scott-FB Ref/Mileage 179.88; Fawcett, Dan-FB Ref/Mileage 172.68; Fawcett, Jerry-FB Ref/Mileage 172.68; First National Bank-State Track/All-State Chorus Meals 557.00; Junker, Bruce-FB Ref/Mileage 165.48; Juran, Troy-FB Ref/Mileage 204.00; NSU-Band Clinic Fee 120.00; Secker, Kayla-VB Ref/Mileage 130.00; Warner School District-HASBO Dues 75.00; Weismantel, Gary-VB Ref/Mileage 206.80. Custodial Funds: Amazon Capital Services-XC Supplies 36.44/FFA Supplies 1193.08; Beef Logic-XC Food 138.06; Believe Kids Fundraising-Fundraiser 480.06; BSN Sports-FB Jerseys 120.91/BBB Apparel 958.72; Caseys-State XC Meal 104.18; Community Store-FBLA Meeting 66.07; District I FFA-FFA District Dues 86.00; Etsy-FFA Supplies 36.49; Frederick Area School-Concessions credit Card Machine 45.05; MB, LLC (Geffdog)-XC Shirts 324.97; Menards-FFA Supplies 135.56; National FFA-FFA Jackets/Supplies 918.00; Oriental Trading-FFA Supplies 113.24; Sams Club-FFA Supplies 536.40; Severson, Shauna-Pizza Reimbursement-Slush Fund 266.40; Sumption, Sarah-XC Supplies 20.09; Target-FFA Supplies 39.24; Texas Roadhouse-All State Chorus Meal 154.85;

2026-043 Motion by Ellwein, second by Achen to livestream Board Meetings beginning December 2025. All voted Aye. Motion carried.

2026-044 Motion by Hart, second by Sumption to approve PT-Julie Berry to service Frederick Area students at \$68/session. All voted Aye. Motion carried.

A possible Track/Cross Country Co-op with Leola was discussed. No action taken.

2026-045 Motion by Sumption, second by Achen to approve Open Enrollment 2526-14. All voted Aye. Motion carried.

2026-046 Motion by Sumption, second by Ellwein to declare the following surplus: thirty-one iPads with a range of values between \$0-\$47.50, Treadmill \$0 value and Back/Glute Machine \$0 value. All voted Aye. Motion carried.

2026-047 Motion by Achen, second by Hart to approve the Administrative Rule Waiver for Braden Freeman. All voted Aye. Motion carried.

2026-048 Motion by Sumption, second by Ellwein to approve Resolution 2026-001 – 2025-2026 Supplemental Budget. Upon roll call, all present voted Aye. Motion carried.

BE IT RESOLVED, by the school board of the Frederick Area School District that the budget in the General and Food Service Funds be supplemented as follows: 10 1111 000 411 – Supplies-Elementary \$7,500.00; 10 1111 000

479 – Non-Consumable Supplies-Elementary \$7,500.00; 10 1131 000 479 – Non-Consumable Supplies-HS \$10,00.00; 10 2559 000 114 – Classified Salaries-Transportation \$8,200.00; 10 2559 000 119 – Other Compensation-Transportation \$360.00; 10 2559 000 210 – Social Security-Transportation \$655.00; 10 2569 914 461 – FFVP \$514.00; 10 6900 309 479 – Non-Consumable Supplies-Fitness Center \$6,445.00; 10 8100 407 690 – Transfers out to Food Service \$26,225.00; General Fund Total: \$67,399.00. 51 2569 000 114 – Classified Salaries-Food Service \$5,000.00; 51 2569 000 120 – Substitute Salaries-Food Service \$500.00; 51 2569 000 210 – Social Security-Food Service \$425.00; 51 2569 000 220 – Retirement-Food Service \$300.00; 51 2569 000 461 – Cost of Sales-Purchased Food \$20,000.00; Food Service Total \$26,225.00. Supplements will be funded by the General Fund and Food Service Fund revenues and cash on hand.

2026-049 Motion by Hart, second by Sumption to approve the following volunteers: Caitlin Podoll-Track and Sarah Sumption-GBB. All voted Aye. Motion carried.

The board would like to congratulate the Boys Cross Country team for placing 2<sup>nd</sup> at the Region Meet and Titus Kippley for placing 15<sup>th</sup> at the State Cross Country Meet. Kudos to the FFA Chapter on a successful Fall Fest!

2026-050 Motion by Sumption, second by Achen to go into executive session at 6:43 p.m. for 1-25-2 (1) Personnel. All voted Aye. Motion carried.

Schlosser declared the board out of executive session at 7:10 p.m.

2026-051 Motion by Achen, second by Hart to adjourn at 7:11 p.m. All voted Aye. Motion carried.

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Rich Schlosser, President

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Shauna Severson, Business Manager