

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

June 9, 2025

A regular meeting of the Frederick Area Board of Education was called to order on June 9, 2025, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, and Eric Sumption; Absent: Alex Hart. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Guests present: Alex Russo, Mike Elsen, Julie Elsen, Troy Podoll, Brock Pashen, Lance Podoll, Megan Bretsch.

The meeting began with all present reciting the Pledge of Allegiance.

Mike Elsen, Brock Pashen, Lance Podoll, Troy Podoll and Alex Russo expressed concerns about building safety and staffing during public comment.

2025-129 Motion by Achen, second by Ellwein to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

2025-130 Motion by Sumption, second by Achen to approve the following consent agenda items. All voted Aye. Motion carried.

- a. May 12, 2025 Regular Meeting Minutes
- b. May 2025 Financial Report
- c. May 2025 Payroll
- d. District Bills

Financial Report:

General Fund- Bal 5-1-25: \$320,427.38; Receipts: \$330,192.63; Disbursements: \$235,487.91; Bal 5-31-25: \$415,132.10.

Investments: Bal 5-1-25: \$702,225.28; Interest: \$39,301.84; Bal 5-31-25: \$741,527.12. **Ending Fund Balance:** \$1,156,659.22.

Imprest Fund: Bal 5-1-25: \$481.14; Receipts: \$4,828.86; Disbursements: \$2,679.25; Bal 5-31-25: \$2,630.75.

Capital Outlay Fund- Bal 5-1-25: \$426,406.29; Receipts: \$185,158.78; Disbursements: \$33,974.81; Bal 5-31-25: \$577,590.26. **Investments:** Bal 5-31-25: \$2,565,519.41. **Ending Fund Balance:** \$3,143,109.67.

Special Education Fund- Bal 5-1-25: \$16,067.06; Receipts: \$61,316.04; Disbursements: \$28,415.86; Bal 5-31-25: \$48,967.24. **Investments:** Bal 5-31-25: \$1,379,239.75; **Ending Fund Balance:** \$1,428,206.99.

Food Service Fund- Bal 5-1-25: (\$3,225.16); Receipts: \$6,817.87; Disbursements: \$13,785.23; Bal 5-31-25: (\$10,192.52).

Drivers Ed Fund: Bal 5-1-25: \$1,808.02; Disbursements: \$2,273.00; Bal 5-31-25 (\$464.98).

Custodial Funds- Bal 5-1-25: \$51,925.88; Receipts: \$15,139.04; Disbursements: \$18,511.27; Bal 5-31-25 \$48,553.65.

Ovid J Stevens Scholarship: Bal 5-1-25: \$.85; Disbursements: \$2,000.00; Transfer from Savings: \$2,000.00; Bal 5-31-25 \$.85. **Investments:** Bal 5-1-25: \$23,349.57; Receipts: \$270.70; Transfer to Checking: (\$2,000.00); Bal 5-31-25: \$21,620.27. **Ending Fund Balance:** \$21,621.12.

Claims approved: General Fund salaries 112,343.02; Special Education salaries 16,680.45; Food Service salaries 4,358.61; Drivers Ed salaries 1,473.59; AFLAC, supplemental insurance 1,404.19; American Funds, retirement 512.09; Delta Dental, insurance 2,480.12; EFTPS, federal income tax/Social Security/Medicare 37,267.13; ID Shield 24.40; Northern Plains Insurance Pool 18,782.50; Optilegra, vision insurance 531.63; SDRS, retirement 19,885.86; SDRS, supplemental retirement, 3,508.33; Security Benefits, retirement 2,939.18; The Standard, life insurance 261.74; Total: \$222,452.84.

Bills approved: **General Fund:** Aberdeen Awards-Medals 100.00; Agtegra-Fuel 3,521.91; Amazon Capital Services-Supplies 191.03; American Red Cross-Student Training/Cert 480.00; BP-Fuel 45.64; Cash-Wa Distributing - Fargo Division- FFVP 227.24; Caseys-Fuel 71.00; Century Business Products-Copier Overage 379.28; Churchill, Manolis, Freeman, Kludt & Burns-Legal Correspondence 1,961.53; Cole Papers Inc-Supplies 581.82; Community Store-Supplies 5.47; Crossroads Hotel-State Golf Lodging 511.96; Delta-National FBLA Travel 4,153.44; DRN-Managed IT Services

446.00; Ellendale True Value-Keys 7.45; Farmers Union Oil-Oil Change 61.00; FASD Custodial Fund-Region 1B Golf Share 49.90; FASD Imprest Fund-MISC 2,679.25; Innovative Office Solutions-Supplies 136.29; Interactive Educational Services-Website Annual Hosting/Maintenance 1,595.00; JVT-Phone 243.24; Ketterling Photography-Track Pictures 62.50; Marathon-Fuel 72.13; McQuillen Creative Group-Publishings 93.24; Menards-Supplies 641.53; Mid-American Research Chemical-Supplies 2,306.89; Midstates Group-Medals 36.50; Midwest Pest Control-Pest Control 71.30; Montana-Dakota Utilities-Utilities 3,103.23; Savvas-Workbooks 117.15; SDHSAA-Rule Books 128.00; SDACTE-AFNR Conference Registration 335.00; Target-Supplies 23.02; Teachers Pay Teachers-Curriculum Supplements 8.00; Town of Frederick- Utilities 639.77; Twist Cone-4th Grade Trip 56.60; USPS-Box Renewal 154.00; WalMart-Ink 83.90. **Capital Outlay Fund:** Century Business Products-copier lease 306.66, SHI-DOE licensing 2,364.88. **Special Education Fund:** Avera-OT/PT 3,490.82; QBS-safety care training/recert 859.00; SD Dept of Human Services-Benchmark Human Services/Aspire 342.46. **Food Service Fund:** Arthurs, Crystal-Lunch Refund 34.30; CWD-Food 869.87; Cox, Thersia-Lunch Refund 24.90; Ehresmann, Jennifer-Lunch Refund 38.20; Gill, Lindsey-Lunch Refund 182.80; Hendrickson, Gina-Lunch Refund 20.85; Kolb, Kristi-Lunch Refund 54.30; Kolb, Terri-Lunch Refund 19.65; Little, Jennifer-Lunch Refund 22.70; Lott, Kim-Lunch Refund 6.50; Lyman, Ashley-Lunch Refund 116.50; Millard, Kelli-Lunch Refund 34.40; Peterson, Michaelle-Lunch Refund 38.45; Reed, Julie-Lunch Refund 33.00; Selinski, Nicole-Lunch Refund 42.00. **Imprest Fund:** Agar Blunt Onida School-Track Registration 200.00; Brown Co Sheriff-Fingerprints 100.00; Cattail Crossing Golf Course-Region Golf Registration 40.00; Division of Criminal Investigation-Background Checks 216.25; First National Bank-State Golf/Track Meal Money 1,678.00; Prairie Winds Golf Course-Region Golf/Practice Registration 230.00; Split Rock Country Club-Golf Meet Registration 15.00; Warner School-Track Registration 200.00. **Custodial Fund:** Aberdeen Awards-LRC Golf Awards 80.00; Achen, Janel-FBLA Raffle Winner 100.00; Anderson, Kara-FBLA Raffle Winner 250.00; Bauer, Dave-LRC Track Meet Worker 300.00; Brotzel, Julie-SADD Supplies, Reimbursement 43.36; Donat, Eric-LRC Track Meet Worker 335.10; Ellwein, Jocelynn-Ovid Stevens Scholarship 1000.00; FCCLA-National Registration 1650.00; GameOne-Track Apparel 1005.76; Kippley, Noah- Kenser/Bowman Memorial Scholarship 1000.00; Millard, Gabby-FBLA Raffle Winner 2500.00; Millard, Gabby-Kenser/Bowman Memorial Scholarship 1000.00; Papa Murphys-FCCLA Party 81.76; Peterson, Clayton-Kenser/Bowman Memorial Scholarship 500.00; Severson, Rohen-FBLA Raffle Winner 1000.00; STG Travel-National FBLA Extras 5995.00; Sumption, Laura-FBLA Raffle Winner 250.00; Sumption, Laura-Bernice Rollo Scholarship 1000.00; Sumption, Laura-Ovid Stevens Scholarship 1000.00.

The following reports were presented:

Administration: Jeff Kusters: Superintendent/9-12 Principal/Athletic Director; Jessica Ringgenberg: K-8 Principal; Shauna Severson: Business Manager; Achen: Coop/Building Committee.

The building committee has met with Huff Construction/JLG, as well as administration to continue work on building plans. Huff Construction will have elevation plans done by the end of the month. The new building plans are at approximately 24,000 square feet.

The FY2026 budget was discussed; no updates from the preliminary budget presented in May.

2025-131 Motion by Ellwein, second by Achen to accept the resignation from Marty Morlock. All voted Aye. Motion carried.

2025-132 Sumption introduced and moved the adoption of Resolution 2025-005 – ASBPT Property & Liability Adoption and Renewal Resolution, second by Achen. Upon roll call, all voted Aye. Motion carried. A copy of the resolution can be found in the business office.

2025-133 Motion by Sumption, second by Achen to approve the 2025-26 Property/Liability, Crime and Cyber Renewals. All voted Aye. Motion carried.

The HVAC Agreement was tabled.

2025-134 Motion by Achen, second by Sumption to approve the transfer from General Fund to Food Service Fund for \$18,264.50. All voted Aye. Motion carried.

2025-135 Motion by Sumption, second by Ellwein to hold the FY 2026 Budget Hearing on July 14, 2025 at 6:45 p.m. All voted Aye. Motion carried.

2025-136 Motion by Ellwein, second by Sumption to declare six Lenovo Thinkpad laptops as surplus with a \$50 value each. All voted Aye. Motion carried.

2025-137 Motion by Sumption, second by Ellwein to cast a vote in the run-off election for the East River At-Large Board of Director position with the SDHSAA for Ryan Rollinger. All voted Aye. Motion carried.

2025-138 Motion by Sumption, second by Ellwein to approve the following 2025-2026 contracts:

Certified Contracts: Shelby Nash and Faith Schulte; **Non-Certified Employee Work Agreements:** Frederic Hemke-Paraprofessional/Librarian, Liz Labesky-Paraprofessional and Zoe Olson-Paraprofessional. All voted Aye. Motion carried.

2025-139 Motion by Sumption, second by Ellwein to offer a Certified Teaching Contract to William Kadlec. All voted Aye. Motion carried.

2025-140 Motion by Achen, second by Sumption to approve the Non-Authorized Plan of Intent for Brock Pashen for K-12 P.E. All voted Aye. Motion carried.

2025-141 Motion by Sumption, second by Ellwein to approve the Application of Timeline for Brock Pashen for K-12 P.E. All voted Aye. Motion carried.

Portable classrooms are available to bid on in Minot, ND. No action was taken.

The board would like to extend their appreciation to Marty Morlock for his time with the district as both a teacher and coach. Congratulations to Ruby Dallmann for qualifying and competing at the state golf meet, the 4x800 boys relay team (Noah Kippley, Titus Kippley, Gavin Nickelson and Howard Sumption) for placing third at the state track meet and for the other track athletes for advancing to state: Winston Clark, Brayden Heuer, Noah Heuer, Hunter Kern, Erik Losure and Jace Thorpe.

2025-142 Motion by Ellwein, second by Sumption to adjourn at 8:04 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager