

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting
March 10, 2025

A regular meeting of the Frederick Area Board of Education was called to order on March 10, 2025, at 7:30 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart, and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Guests present: David Clark.

The meeting began with all present reciting the Pledge of Allegiance.

No public comment.

2025-083 Motion by Achen, second by Ellwein to amend the agenda to include action item e. Approve Open Enrollments 2526-1 and 2526-2. All voted Aye. Motion carried.

No conflict of interest disclosures.

2025-084 Motion by Ellwein, second by Hart to approve the following consent agenda items. All voted Aye. Motion carried.

- a. February 10, 2025 Regular Meeting Minutes
- b. February 2025 Financial Report
- c. February 2025 Payroll
- d. District Bills

Financial Report:

General Fund- Bal 2-1-25: \$488,656.13; Receipts: \$125,714.33; Disbursements: \$216,790.79; Bal 2-28-25: \$397,579.67.

Investments: Bal 2-1-25: \$669,419.84; Interest: \$10,566.82; Bal 2-28-25: \$679,986.66. **Ending Fund Balance:** \$1,077,566.33.

Imprest Fund: Bal 2-1-25: \$2,407.22; Receipts: \$2,882.78; Disbursements: \$909.61; Bal 2-28-25: \$4,380.39.

Capital Outlay Fund- Bal 2-1-25: \$876,895.05; Receipts: \$5,377.53; Disbursements: \$320.89; Bal 2-28-25: \$881,951.69. **Investments:** Bal 2-28-25: \$2,065,519.41. **Ending Fund Balance:** \$2,947,471.10.

Special Education Fund- Bal 2-1-25: \$83,687.96; Receipts: \$1,788.19; Disbursements: \$23,912.40; Bal 2-28-25: \$61,563.75. **Investments:** Bal 2-28-25: \$1,379,239.75; **Ending Fund Balance:** \$1,440,803.50.

Food Service Fund- Bal 2-1-25: \$6,777.84; Receipts: \$7,664.42; Disbursements: \$11,386.57; Bal 2-28-25: \$3,055.69.

Drivers Ed Fund: Bal 2-28-25: \$1,808.02.

Custodial Funds- Bal 2-1-25: \$49,975.64; Receipts: \$1,378.05; Disbursements: \$1,189.01; Bal 2-28-25: \$50,164.68.

Ovid J Stevens Scholarship: Bal 2-28-25: \$.85. **Investments:** Bal 2-28-25: \$23,349.57. **Ending Fund Balance:** \$23,350.42.

Claims approved: General Fund salaries 109,389.86; Special Education salaries 16,195.12; Food Service salaries 4,044.10; AFLAC, supplemental insurance 1,615.96; American Funds, retirement 512.09; Delta Dental, insurance 2,656.58; EFTPS, federal income tax/Social Security/Medicare 35,516.51; ID Shield 24.40; Northern Plains Insurance Pool 18,782.50; Optilegra, vision insurance 531.63; SDRS, retirement 19,256.40; SDRS, supplemental retirement, 3,508.33; Security Benefits, retirement 2,839.18; The Standard, life insurance 261.62;. Total: \$215,134.28.

Bills approved: **General Fund:** Agtegra-Heating Fuel/Fuel 8,544.01; Amazon Capital Services-Supplies 196.32; Barondeau, Derek-BB official 555.00; Cash-Wa Distributing-FFVP/Concessions 914.65; Century Business Products-Copier Overage 324.97; Coca-Cola Bottling Company High Country-Concessions 502.50; Cole Papers Inc-Supplies 1,007.65; Dohrer, Jonah -BB official 230.00; EDUTRAK LLC-25-26 food service software 1,692.36; Farmers Union Oil-Bus/Van Repairs 386.80; FASD Imprest Fund-MISC 909.61; Girard, Dan-BB official 200.00; Goehring, Troy-BB official 760.00; Graham Tire-Bus tires 730.75; Guthmiller, Rachel -BB official 110.00; Hutson, Betty Pat-BB book 87.50; Jensen, Nevan -BB liveticket production 385.00; JJ & ZAK-ICU renewal 1,199.00; Johnson Controls Inc.-Building Efficiency/Upstairs Heater 20,894.09; JVT-Phone 241.54; JW Pepper-Music 63.99; Kens-Concessions 82.05; Kesslers-FACS supplies 20.37; Mcquillen Creative Group-Publishings 67.67; Merchant Services-CC Processing 96.30; Mid-

American Research Chemical-Supplies 992.83; Midstates Group-track banner 364.50; Montana-Dakota Utilities-Utilities 5,477.67; Morlock, Marty-BB shot clock 450.00; NAPA Central-bus part 10.79; NCSEC-second half sped local share 6,250.00; NSU-Dual Credit Textbooks 202.50; Pantorium Cleaners Inc-Supplies 133.4; Prorate Services-DOT Testing 80.00; Schlosser, Rich-BB clock 625.00; Scholastic Book Fairs-book fair 896.03; SD Counseling Association-Sped Conference Registration 275.00; Steven Lust Auto-Car Repair 433.90; Stugelmeyer, Elijah -BB liveticket 60.00; Sumption, Austin-BB official 1,015.00; Sumption, James-BB shot clock 112.50; Sumption, Laura-BB clock 25.00; Sumption, Milo-BB clock 25.00; Teachers Pay Teachers-Curriculum Supplements 10.40; Town of Frederick-Utilities 631.98; Voeller, Chris-BB liveticket 300.00; Zinter, Tonya-BB book 475.00. **Capital Outlay Fund:** Century Business Products-copier lease 306.66. **Special Education Fund:** Avera-OT/PT 7,108.72; Community Store-supplies 8.97; NCSEC-second half sped local share 11,215.79; SD Dept of Human Services-Aspire 770.25. **Food Service Fund:** Cash-Wa-food/supplies 3,388.13; Child and Adult Nutrition-commodities processing 436.05; Community Store-food 25.50; Kens-food 39.64; Pantorium, supplies 130.00. **Imprest Fund:** Cassens, Craig-BB Ref 75.00; Dickey Co Sheriff-Fingerprints 10.00; Division of Criminal Investigation-Background Checks 43.25; Donat, Eric-BB Ref/Mileage 188.86; Pitz, Dustin-BB Ref 75.00; Region Music Contest-Region Music Contest Registration 142.50; Rozell, Paul-BB Ref 150.00; Witlock, Scott-BB Ref 150.00; Zahn, Bryan-BB Ref 75.00. **Custodial Fund:** Brotzel, Julie-SADD fundraisers 510.09.

The following reports were presented:

Administration: Jeff Kusters: Superintendent/9-12 Principal/Athletic Director; Jessica Ringgenberg: K-8 Principal; Shauna Severson: Business Manager; Achen: Building Committee.

There will not be an election for the board member position since the vacancy was filled with no opposition. There was one valid petition submitted for the three (3) year term. Unopposed candidate was Alex Hart. He will serve a three (3) year term beginning in July 2025.

Hart/Achen reported that they have met with WS Construction and Huff Construction regarding the building project. Next step is interviewing both entities for Construction Manager at Risk.

2025-085 Motion by Sumption, second by Hart to approve seniors to purchase their laptop post-graduation for \$50.00. All voted Aye. Motion carried.

A Staff Handbook was presented to the board with anticipation of approval at the April regular meeting.

2025-086 Motion by Hart, second by Ellwein to open 2025-2026 Negotiations. All voted Aye. Motion carried.

2025-087 Motion by Sumption, second by Achen to transfer \$8,548.03 from custodial to general fund per FY24 audit for concessions. All voted Aye. Motion carried.

2025-088 Motion by Sumption, second by Ellwein to accept resignations from: Crystal Arthurs – FACS/Art, Jen Little – 3rd Grade, Amanda Wolbeck - Library. All voted Aye. Motion carried.

2025-089 Motion by Hart, second by Achen to approve Policies; GCC-Professional Staff Recruiting, IGCB-Distance Learning, JECB-Open Enrollment, JHCDC-Diabetes Health Care and JO with Exhibit 1-Student Records. All voted Aye. Motion carried.

2025-090 Motion by Sumption, second by Achen to approve Open Enrollments 2526-1 and 2526-2. All voted Aye. Motion carried.

The board would like to extend their appreciation to Mrs. Arthurs, Mrs. Little and Mrs. Wolbeck for their time with the district. Congratulations to Mrs. Langley and her students on their success at Small Group: The Trombone Duet, Trumpet Duet, Percussion Quartet, Girls Vocal Quarter, Clarinet Duet and Clarinet Solo (Katie Bretsch) all received a Superior rating; Saxophone Quartet, Clarinet Trio, Clarinet Solo (Adi Lloyd) and Alto Sax Solo (Gabby Millard) all received an Excellent rating. Congratulations to Coach Pashen and the Boys Basketball team on a successful season and being Conference Champions.

2025-091 Motion by Achen, second by Sumption to go into executive session at 8:28 p.m. for SDCL 1-25-2 (1) Personnel. All voted Aye. Motion carried.

Schlosser declared the board out of executive session at 10:26 p.m.

2025-092 Motion by Hart, second by Sumption to offer 2025-26 Music Teacher and Band/Chorus Extra Duty contracts to Braden Freeman with a \$5000 sign-on bonus. All voted Aye. Motion carried.

2025-093 Motion by Sumption, second by Achen to advertise for Ag Teacher/FFA Advisor. All voted Aye. Motion carried.

2025-094 Motion by Achen, second by Sumption to adjourn at 10:27 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager