

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

October 7, 2024

A regular meeting of the Frederick Area Board of Education was called to order on October 7, 2024, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein and Eric Sumption; Absent: Alex Hart. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson. Guests present: Troy Millard and Brock Pashen.

The meeting began with all present reciting the Pledge of Allegiance.

No public comment.

2025-045 Motion by Ellwein, second by Sumption to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

2025-046 Motion by Sumption, second by Achen to approve the following consent agenda items. All voted Aye. Motion carried.

- a. September 9, 2024 Regular Meeting, September 18, 2024 Special Meeting Minutes and September 26, 2024 Special Meeting Minutes
- b. October 2024 Financial Report
- c. October 2024 Payroll
- d. District Bills

Financial Report:

General Fund- Last Checking Balance: \$623,269.89; Audit Adjustments: \$30,504.70; Bal 9-1-24: \$653,871.96; Receipts: \$79,841.34; Disbursements: \$170,598.85; Bal 9-30-24: \$563,114.45. **Investments:** Bal 9-1-24: \$591,348.70; Interest: \$13,921.81; Audit Entry-FMV: \$4,177.11; Bal 9-30-24: \$609,447.62. **Ending Fund Balance:** \$1,172,562.07.

Imprest Fund: Bal 9-1-24: \$3,293.09; Receipts: \$1,996.91; Disbursements: \$2,707.23; Bal 9-30-24: \$2,582.77.

Capital Outlay Fund- Last Checking Balance: \$655,308.49; Audit Adjustments: (\$11,718.45); Bal 9-1-24: \$643,590.04; Receipts: \$10,673.08; Disbursements: \$18,782.29; Bal 9-30-24: \$635,480.83. **Investments:** Bal 9-1-24: \$2,053,800.96; Audit Entry-FMV: \$11,718.45; Bal 9-30-24: \$2,065,519.41. **Ending Fund Balance:** \$2,701,000.24.

Special Education Fund- Last Checking Balance: 127,989.98; Audit Adjustments: (\$10,316.56); Bal 9-1-24: \$117,673.42; Receipts: \$505.53; Disbursements: \$23,322.06; Bal 9-30-24: \$94,856.89. **Investments:** Bal 9-1-24: \$1,368,913.67; Audit Entry-FMV: \$10,326.08; Bal 9-30-24: \$1,379,239.75; **Ending Fund Balance:** \$1,474,096.64.

Food Service Fund- Last Checking Balance: \$7,820.02; Audit Adjustments: \$10.30; Bal 9-1-24: \$7,830.32; Receipts: \$6,723.36; Disbursements: \$11,783.14; Bal 9-30-24 \$2,770.54.

Drivers Ed Fund: Bal 9-30-24: \$208.02.

Custodial Funds- Last Checking Balance: \$51,141.92; Audit Adjustments: (\$8,548.03); Bal 9-1-24: \$42,593.89; Receipts: \$9,151.92; Disbursements: \$9,898.35; Bal 9-30-24 \$41,847.46.

Ovid J Stevens Scholarship: Checking: Bal 9-30-24 \$.85. **Investments:** Bal 9-30-24: \$23,070.62. **Ending Fund Balance:** \$23,071.47.

Claims approved: General Fund salaries 84,170.97; Special Education salaries 12,538.79; Food Service salaries 2,598.76. EFTPS, federal income tax/Social Security/Medicare 28,108.14; AFLAC, supplemental insurance 1,126.81; American Funds, retirement 657.09; Delta Dental, insurance 2,303.66; ID Shield, identify theft, 24.40; Northern Plains Insurance Pool 19,406.60; The Standard, life insurance 261.62; Security Benefits, retirement 2,214.18; Optilegra, vision insurance 481.98; SD Retirement 16,009.24; SD Retirement Supplemental, 3,508.33. Total: \$173,410.57.

Bills approved: General Fund: Adema, Laura-election worker, 228.40; Agtegra-fuel, 3,466.82; All Partitions & Parts-maintenance supplies, 55.10; Amazon-supplies, 344.41; ASBPT-workers comp, 682.00; Babcock Family Chiropractic-DOT physical, 90.00; Bruns, Diane-election worker, 221.25; Cahill Bauer & Associates-FY24 audit, 9,187.50; Cash-Wa-FFVP, 825.79; Century Business Products-copier overage, 360.97; Churchill, Manolis, Freeman, Kludt & Burns-legal advice, 315.50; Cole Papers-custodial supplies, 782.10; Cox, Mavis-election worker, 207.50; DSG-supplies, 916.48;

FASD Imprest Fund-misc., 1,883.33; FBLA-national/state dues, 280.00; Foreman Sales & Service-bus maintenance, 13,493.95; Ham, Lisa-election worker, 207.50; Hertel, Doreen-election worker, 200.00; Johnson Controls-excise tax, 167.77; JW Pepper-music, 101.93; Ketterling Photography-banners/photos, 232.50; Kusters, Jeff-mileage, 181.50; McLeod's Printing-election supplies, 30.24; McQuillen Creative Group-publishings, 164.40; Menards- supplies, 72.81; Mid-American Research Chemical-maintenance supplies, 562.12; Midwest Pest Control-pest control, 70.00; Montana-Dakota Utilities-utilities, 3,808.15; NCSEC-sped coop local share, 6,250.00; NSU-science fair registration, 150.00; Pantorium Cleaners-supplies, 133.40; PirateShip-postage, 8.62; Prorate Services-testing, 80.74; Scholastic Book Fairs-book fair, 1,153.47; School Specialty- supplies, 531.87; Schwan Electric-electric maintenance, 170.63; SDRS-retirement contributions FY24 audit, 5,184.24; State of SD-medicaid admin fee, 16.69; Taylor Music-repairs, 160.00; Thomas, Tamara-election worker, 200.00; Toledo-track supplies, 253.98; Town of Frederick-utilities, 638.73; USPS-postage, 62.91. **Capital Outlay Fund:** Amazon-books, 221.59; Century Business Products-copier lease, 306.66; JLG-pre-design/pre-referendum planning and services, 31,317.86; Johnson Controls-heat pump, 2,343.05. **Special Education Fund:** Amazon-supplies, 121.02; NCSEC-sped coop 1st half, 11,215.79; SDRS-retirement contributions FY24 audit, 11.22. **Food Service Fund:** Amazon-supplies, 9.99; Cash-Wa-food/supplies, 6,255.70; Community Store-food, 20.84; Pantorium-supplies, 73.65; SDRS-retirement contributions FY24 audit, 68.48. **Imprest Fund:** Beck, Bo-vb ref/mileage, 139.60; Brown Co. Sheriff-fingerprints, 20.00; DeVine, Valeree- vb ref, 100.00; DCI-background check, 43.25; Donat, Eric-vb ref, 200.00; Faulkton School District-xc registration, 50.00; First National Bank-book fair cash box, 200.00; Groton School District-xc registration, 50.00; Hoven School District-xc registration, 30.00; Koens, Brent-vb ref/mileage, 213.52; Leonhardt, Elizabeth-vb ref/mileage, 136.96; Redfield School District-xc registration, 50.00; SD FCCLA-fall leadership registration, 600.00; Webster School District-xc registration, 50.00. **Custodial Fund:** Bauer, Dave-lrc xc worker, 100.00; CWD-concessions, 591.98; Coca Cola Bottling Co-concessions, 2,370.50; Cory Greenwood Speaks-student speaker-SADD, 3,500.00; FASD Cross Country-concessions workers, 200.00; FASD Elementary Play-concessions workers, 200.00; Kens-concessions, 756.41; Kesslers-concessions/fccla, 241.22; Geffdog-xc apparel, 893.20; Subway-xc meal, 128.64.

The following reports were presented:

Building Project: Achen/Hart

Administration: Jeff Kusters: Superintendent/9-12 Principal/Athletic Director; Jessica Ringgenberg: K-8

Principal; Shauna Severson: Business Manager

2025-047 Motion by Sumption, second by Ellwein to invest the funds currently in SD FIT with the financial institution that serves the district's best interest. All voted Aye. Motion carried.

2025-048 Motion by Achen, second by Sumption to offer and approve a contract to Bobbie Lutz-Johnson for Assistant Cook. All voted Aye. Motion carried.

2025-049 Motion by Achen, second by Sumption to accept resignations from Don Nickelson – JH Boys Basketball and Warren Sumption - JH Boys Basketball. All voted Aye. Motion carried.

The board would like to thank Don Nickelson and Warren Sumption for their dedication and years to the junior high boys basketball program and Lynette Durham for her pledge to pay processing for two steers for the Farm to School program. ASBSD recognized the FASD School Board for the ALL Award, which is ASBSD's statewide board recognition program and stands for Act, Learn, Lead.

2025-050 Motion by Ellwein, second by Sumption to adjourn at 7:44 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager