

## FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting  
September 9, 2024

A regular meeting of the Frederick Area Board of Education was called to order on September 9, 2024, at 6:53 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, PreK-8 Principal Jessica Ringgenberg and Business Manager Shauna Severson.

The meeting began with all present reciting the Pledge of Allegiance.

No public comment.

2025-026 Motion by Achen, second by Sumption to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

2025-027 Motion by Sumption, second by Ellwein to approve the following consent agenda items. All voted Aye. Motion carried.

- a. August 12, 2024 Regular Meeting (with corrections to the motion numbers that were published) and August 28, 2024 Special Meeting Minutes
- b. August 2024 Financial Report
- c. August 2024 Payroll
- d. District Bills

### **Financial Report:**

**General Fund- Last Checking Balance:** \$680,218.00; Adjustments: (\$500.00); Bal 8-1-24: \$679,718.00; Receipts: \$159,303.19; Disbursements: \$215,751.30; Bal 8-31-24: \$623,269.89. **Investments:** Bal 8-1-24: \$591,251.33; Interest: \$97.37; Bal 8-31-24: \$591,348.70. **Ending Fund Balance:** \$1,214,618.59.

**Imprest Fund:** Bal 8-1-24: \$4,836.00; Receipts: \$454.00; Disbursements: \$1,996.91; Bal 8-31-24: \$3,293.09.

**Capital Outlay Fund:** Bal 8-1-24: \$583,809.71; Receipts: \$104,430.05; Disbursements: \$32,931.27; Bal 8-31-24: \$655,308.49. **Investments:** Bal 8-1-24: \$2,053,800.96. **Ending Fund Balance:** \$2,709,109.45.

**Special Education Fund- Checking:** Bal 8-1-24: \$140,717.95; Receipts: \$681.66; Disbursements: \$13,409.63; Bal 8-31-24: \$127,989.98. **Investments:** Bal 8-31-24: \$1,368,913.67; **Ending Fund Balance:** \$1,496,903.65.

**Food Service Fund:** Bal 8-1-24: \$2,395.20; Receipts: \$7,220.00; Disbursements: \$1,795.18; Bal 8-31-24 \$7,820.02.

**Drivers Ed Fund:** Bal 8-31-24: \$208.02.

**Custodial Funds: Last Checking Balance:** Bal 8-1-24: \$51,235.85; Receipts: \$1,774.37; Disbursements: \$1,868.30; Bal 8-31-24 \$51,141.92.

**Ovid J Stevens Scholarship: Checking:** Bal 8-31-24 \$.85. **Investments:** Bal 8-31-24: \$23,070.62. **Ending Fund Balance:** \$23,071.47.

**Claims approved:** General Fund salaries 65,413.11; Special Education salaries 7,346.18; Food Service salaries 673.03. EFTPS, federal income tax/Social Security/Medicare 20,647.38; AFLAC, supplemental insurance 1,126.81; American Funds, retirement 657.09; Delta Dental, insurance 2,231.14; ID Shield, identify theft, 24.40; Northern Plains Insurance Pool 18,158.40; The Standard, life insurance 256.82; Security Benefits, retirement 1,939.18; Optilegra, vision insurance 463.13; SD Retirement 11,581.80; SD Retirement Supplemental, 25.00. Total: \$130,543.47.

**Bills approved: General Fund:** Agtegra-fuel, 1,518.21; Amazon-supplies, 383.05; Barnes & Noble-books, 27.86; Cash-Wa-FFVP, 1,083.46; Century Business Products-copier overage, 453.28; Cole Papers-custodial supplies, 1,385.81; Cool Car Parts-scrubber batteries, 740.00; Election Source-ballot boxes, 277.54; FASD Imprest Fund-misc., 1,996.91; Foreman Sales & Service-bus parts, 649.52; GDI News-publishing, 15.45; Generation Genius-subscription, 245.00; Graves IT Solutions-cloud backup, 2,290.00; Hauff Mid-America-letters, 268.75; JVT-phone, 369.35; Lake Region Conference-24-25 dues, 300.00; Langley, Sharon-music meeting, 17.03; McQuillen Creative Group-publishings, 161.78; Menards-supplies, 322.32; Merchant Services-cc processing fees, 135.85; Mid-American Research Chemical-maintenance supplies, 706.95; Montana-Dakota Utilities-utilities, 2,619.71; Mosyle-ipad management, 35.31; NAPA-bus parts, 25.09;

Pantorium-supplies, 133.40; PirateShip-postage, 4.31; Podoll, Caitlin-education reimbursement, 500.00; PowerSchool-school messenger, 208.00; Savvas-curriculum, 41.73; Scholastic-news, 384.89; Schwan Electric-electric maintenance, 862.80; SDBCA-24-25 coach memberships, 65.68; SD DOT-hwy sign, 24.00; SDHSCA-24-25 coach memberships, 249.60; Council on College Admission South Dakota-fall counselor workshop, 55.00; Taylor Music-repairs, 103.92; Tschosik, Paula-Title I consult, 135.00; Toledo-track supplies, 40.40; Town of Frederick-utilities, 632.12; WalMart-supplies, 30.00. **Capital Outlay Fund:** Amazon-books, 51.37; Century Business Products-copier lease, 306.66; Johnson Controls-HVAC agreement, 18,424.26. **Special Education Fund:** AbeBooks-textbook, 9.21; Aspire-non hcbs services, 1,018.70; Avera-OT/PT, 2,108.88; QBS-training, 2,050.00; Marathon-fuel, 93.10; Teachers Pay Teachers-supplements, 26.75. **Food Service Fund:** Arrowwood Resort-sna conference, 282.64; Cash-Wa-food/supplies, 6,637.83; Cash-Wa Direct-food/supplies, 254.80; Community Store-food, 22.16; Pantorium-supplies, 92.35; WalMart-supplies, 74.89. **Imprest Fund:** Beck, Bo-vb ref/mileage, 139.60; Deutsch, Scott-fb ref/mileage, 153.80; Deutsch, Terry-fb ref/mileage, 153.80; Devine, Valeree-vb ref, 100.00; Dickey Co Sheriff-fingerprints, 10.00; DCI-background check, 43.25; First National Bank-fb gate cash box #2, 500.00; Foust, Paul-fb ref/mileage, 172.70; Gauer, Brad-fb ref/mileage, 299.90; Leonhardt, Elizabeth-vb ref/mileage, 136.96; McQuillen Creative Group-online subscription, 25.00; Schmidt, Mike-fb ref/mileage, 161.90; Vancura, Holly-vb ref, 100.00. **Custodial Fund:** Boston Fern-teacher gift, 29.95; Cash-Wa-concessions, 882.05; Cash-Wa Direct-concessions, 852.35; Dominoes-fbla meeting, 77.00; DSS-5k xc shirts, 288.86; Kosters, Jeff-LRC chairman, 300.00; MB, LLC-xc visors, 64.40; Pizza Ranch-LRC meeting, 115.69; Severson, Shauna-LRC treasurer, 300.00.

The following reports were presented:

Building Project: Achen/Hart

Administration: Jeff Kosters: Superintendent/9-12 Principal/Athletic Director; Jessica Ringgenberg: K-8 Principal; Shauna Severson: Business Manager

2025-028 Motion by Achen, second by Hart to move the regular meeting times from November 2024-March 2025 to 6:00 p.m. All voted Aye. Motion carried.

2025-029 Motion by Sumption, second by Ellwein to move the October 2024 regular meeting to October 7, 2024 at 7:00 p.m. All voted Aye. Motion carried.

2025-030 Motion by Ellwein, second by Hart to approve a music stipend of \$50/night for pep band duties. All voted Aye. Motion carried.

2025-031 Motion by Sumption, second by Ellwein to set a special meeting on September 18, 2024 at 6:45 p.m. All voted Aye. Motion carried.

2025-032 Motion by Achen, second by Ellwein to set a special meeting on September 26, 2024 at 9:30 p.m. All voted Aye. Motion carried.

2025-033 Motion by Achen, second by Sumption to approve the submission of the fiscal year 2024 Annual Financial Report – SDCL 13-8-47. All voted Aye. Motion carried.

2025-034 Motion by Hart, second by Ellwein to approve the contract addendum for Caitlin Podoll for a MA lane change of \$1000.00. All voted Aye. Motion carried.

2025-035 Motion by Ellwein, second by Hart to approve the following election workers: Frederick: Diane Bruns, Mavis Cox, Tamara Thomas; Westport: Laura Adema, Lisa Ham, Doreen Hertel; and set rates at \$200/election day, \$15/hr for training/setup; .55/mi for mileage. All voted Aye. Motion carried.

2025-036 Motion by Sumption, second by Achen to declare surplus: TV at \$50.00 value and pencil sharpener at no value. The list of surplus property is available in the office of the business manager. All voted Aye. Motion carried.

2025-037 Motion by Achen, second by Hart to approve the following open enrollments: SY2425-17. All voted Aye. Motion carried.

The board would like to thank Ashley Lyman for her years at the Frederick Area School District and Sumption Farms for their donation of two head of beef for the Farm to School program.

2025-038 Motion by Sumption, second by Hart to adjourn at 7:26 p.m. All voted Aye. Motion carried.

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Rich Schlosser, President

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Shauna Severson, Business Manager