

FREDERICK AREA SCHOOL DISTRICT #6-2

Regular Board of Education Meeting

June 10, 2024

A regular meeting of the Frederick Area Board of Education was called to order on June 10, 2024, at 7:00 p.m. by President Rich Schlosser. Members present were Rich Achen, Jon Ellwein, Alex Hart and Eric Sumption. Also present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters and Business Manager Shauna Severson.

The meeting began with all present reciting the Pledge of Allegiance.

2024-112 Motion by Achen, second by Hart to approve the agenda as presented. All voted Aye. Motion carried.

No conflict of interest disclosures.

Motion 2024-113 Motion by Ellwein, second by Achen to approve the following consent agenda items. All voted Aye. Motion carried.

- a. May 13, 2024 Regular Meeting Minutes
- b. May 29, 2024 Joint Coop Meeting Minutes
- c. May 2024 Payroll
- d. May 2024 Financial Report
- e. June 2024 Bills

Financial Report:

General Fund- Checking: Bal 5-1-24: \$225,299.85; Receipts: \$348,453.85; Disbursements: \$243,972.37; Transfers to other funds: \$12,258.00; Bal 5-31-24: \$317,523.33. **Investments:** Bal 5-1-24: \$547,234.10; Interest: \$26,568.13; Bal 5-31-24: \$573,802.23. **Ending Fund Balance:** \$891,325.56.

Imprest Fund: Bal 5-1-24: \$2,372.00; Receipts: \$2,663.00; Disbursements: \$4,379.25; Bal 5-31-24: \$655.75.

Capital Outlay Fund- Checking: Bal 5-1-24: \$650,792.64; Receipts: \$216,571.95; Disbursements: \$4,089.66; Bal 5-31-24: \$863,274.93. **Investments:** Bal 5-1-24: \$2,053,800.96. **Ending Fund Balance:** \$2,917,075.89.

Special Education Fund- Checking: Bal 5-1-24: \$81,301.17; Receipts: \$74,024.75; Disbursements: \$30,315.43; Bal 5-31-24: \$125,010.49. **Investments:** Bal 5-31-24: \$1,368,913.67. **Ending Fund Balance:** \$1,493,924.16.

Food Service Fund: Bal 5-1-24: (\$1,754.35); Receipts: \$6,471.40; Disbursements: \$10,519.15; Transfer from General Fund: \$10,000.00; Bal 5-31-24: \$4,197.90.

Drivers Ed Fund: Bal 5-1-24: (\$522.96); Disbursements: \$67.97; Transfer from General Fund: \$2,258.00; Bal 5-31-24: \$1,667.07.

Custodial Fund: Bal 5-1-24: \$67,977.45; Receipts: \$13,278.10; Disbursements: \$22,217.50; Bal 5-31-24 \$59,038.05.

Ovid J Stevens Scholarship- Checking: Bal 5-1-24: \$.85; Disbursements: \$3,000.00; Transfer from Savings: \$3,000.00; Bal 5-31-24 \$.85. **Investments:** Bal 5-1-24: \$25,773.29; Transfer to Checking: \$3,000.00; Interest: \$263.54; Bal 5-31-24: \$23,036.83. **Ending Fund Balance:** \$23,037.68.

Claims approved: General Fund salaries 120,082.82; Special Education salaries 17,875.87; Food Service salaries 3,407.64. EFTPS, federal income tax/Social Security/Medicare 40,302.01; AFLAC, supplemental insurance 1,126.81; American Funds, retirement 638.89; Delta Dental, insurance 2,219.30; Northern Plains Insurance Pool 15,610.47; The Standard, life insurance 243.28; Security Benefits, retirement 2,177.78; Optilegra, vision insurance 470.57; SD Retirement 20,102.32; SD Retirement Supplemental, 4,721.21. Total: \$228,978.97.

Bills approved: General Fund: A&M Products Company-bb region trophies, 141.00; Aberdeen Awards-xc awards, 135.00; Aberdeen School District-atec, 5,916.21; Agtegra-fuel, 3,038.83; Allianz Travel Insurance-nationals travel insurance, 377.04; Allegiant-national fblla travel, 1,932.00; Amazon-supplies, 311.24; American Red Cross-hs certifications, 570.00; Best Western Ramkota-SF- principal travel, 214.00; Century Business Products-copier overage, 310.23; Cenex-fuel, 135.00; Churchill, Manolis, Freeman, Kludt & Burns-legal advice, 2,203.60; Cole Papers-custodial supplies, 395.97; Dakota Outdoors-weight room maintenance, 1,208.00; Dakota Supply Group-air filters, 842.53; Delta Airlines-national fblla travel, 3,152.80; Farmers Union Oil-bus maintenance, 104.99; FASD Imprest Fund-misc., 4,379.25; FCCLA-nlc registration, 585.00; GDI News-publishing, 115.07; Hamlin School-region 1b golf share, 23.10; Hub City Radio-radio ads, 1,150.00; JVT-phone, 238.07; Kens-build your base, 152.56; Ketterling-track pictures, 62.50; Menards-

supplies, 410.45; Merchant Services-cc processing fees, 64.17; Mid-American Research Chemical-maintenance supplies, 2,310.42; Midstates Group-music/track awards, 183.00; Montana-Dakota Utilities-utilities, 4,030.27; Pantorium Cleaners-supplies, 121.40; Pirate Ship-postage, 15.47; Prorate Services-dot test, 82.37; Ramada-state track travel, 3,815.76; Rinse & Go-bus cleanings, 40.50; School Specialty-table, 389.21; SNA-school nutrition registration, 336.00; Target-supplies, 11.67; Titan Machinery-grasshopper service/supplies, 758.05; Town of Frederick-utilities, 662.79; USPS-annual box renewal, 154.00; WalMart-supplies, 177.79; Zinter, Tonya-education reimbursement, 60.00. **Capital Outlay Fund:** Century Business Products-copier lease, 306.66; Dakota Outdoors-treadmill, 3,049.40; Discovery Education-science curriculum, 24,540.00; MARCO-outdoor bells, 4,356.38; Precision Floors & Interiors-carpet/labor, 2,520.00; Savvas-science/econ curriculum, 31,693.96. **Special Education Fund:** Aspire-non hcbs services, 1,106.70; Avera-OT/PT, 2,013.14. **Food Service Fund:** Anderson, Melissa- lunch refund, 84.35; CWD-food, 114.58; Flynn, Todd-lunch refund, 7.05; FASD-move lunch refund for textbook fee, 33.00; Himanga, Bruce-lunch refund, 12.70; Lickfelt, Lance-lunch refund, 75.20; Morlock, Marty-lunch refund, 33.75; Pantorium Cleaners-supplies, 104.35; Sumption, Stephanie-lunch refund, 97.85; Tschosik, Paula-lunch refund, 28.95; Wilson, Mitchell-lunch refund, 143.20. **Drivers Education Fund:** Agtegra-fuel, 95.25. **Imprest Fund:** Brown County Sheriff-fingerprints, 20.00; Cattail Crossing Golf Course-pre-region/region golf registration, 220.00; Division of Criminal Investigation-background check, 43.25; Ellendale School-track meet registration, 165.00; Eureka Golf Course-golf meet registration, 25.00; First National Bank-state track meal money, 2,916.00; Rolling Hills Golf Club-lrc golf meet registration, 110.00; Sisseton School District-track registration, 200.00; Split Rock Country Club-golf meet registration, 90.00; Warner School-track meet registration, 200.00; Waubay School-track meet registration, 200.00; Webster Area School-track/golf meet registrations, 190.00. **Custodial Fund:** Aberdeen Awards-lrc track awards, 1,716.19; Amazon-bbb supplies, 35.54; Arneson, Chloe-Alex Bowman memorial scholarship, 1,500.00; Bauer, Dave-lrc track worker, 300.00; Boston Fern-grad flowers/teacher slush, 126.75; Breakdown Sports-bbb camp, 1,440.00; BSN Sports-fb jerseys, 1,088.20; Cox, Shanda-Ovid Stevens scholarship, 1,000.00; Diamond Dry Cleaning-grad gowns cleaning, 82.50; Donat, Eric-lrc track worker, 327.54; Duenwald Transportation- music trip transportation, 4,925.00; Ellwein, Jocelynn-Ovid Stevens scholarship, 1,000.00; First National Bank-band trip meal money, 2,272.00; FBLA-national fbla, 1,000.00; Great Shots-music trip, 880.47; Kesslers-slc food/water, 31.96; Midwest Inn- music trip travel, 2,979.92; MB, LLC-bbb camp shirts, 160.08; Mehlhaff, Katelyn-Bernice Rollo memorial scholarship, 1,500.00; Morlock, Marty-state track meal reimbursement, 355.37; Omaha Zoo-music trip, 206.50; Pashen, Brock-bbb warmups, 340.85; Sumption, Brayden-Sam Kenser memorial scholarship, 750.00; Sumption, Laura-Ovid Stevens scholarship, 1,000.00; Sumption, Morgan-Mark Nuese memorial scholarship, 750.00; WalMart-grad baskets, 25.45.

The following reports were presented:

Jeff Kusters: Superintendent/9-12 Principal/Athletic Director

Shauna Severson: Business Manager – Pay periods will now run from the first of the month to the last day of each month and be paid out the following month on the 15th (or before if weekend/holiday) beginning June 2024 payroll.

Achen/Hart: Building – The need for a Construction Manager was discussed; the board would like RFQ sent out.

The FY2025 budget was discussed.

The Regular/Re-Organizational July 2024 Meeting will be moved to Friday, July 12, 2024 at 7:00 p.m.

2024-114 Motion by Achen, second by Ellwein to approve the transfer of \$14,512.00 from General Fund Checking to Savings. All voted Aye. Motion carried.

2024-115 Motion by Sumption, second by Hart to renew Property/Liability, Crime, Cyber Insurance through ASBSD for 2024-2025. All voted Aye. Motion carried.

2024-116 Motion by Sumption, second by Achen to offer and approve 2024 Summer Grounds Maintenance Contract to Dana Maunu. All voted Aye. Motion carried.

2024-117 Motion by Achen, second by Hart to set a Special Fiscal Year 2024 Closeout Meeting for June 27, 2024 at 10:00 a.m. All voted Aye. Motion carried.

2024-118 Motion by Achen, second by Ellwein to set the Fiscal Year 2025 Budget Hearing for July 12, 2024 at 6:45 p.m. All voted Aye. Motion carried.

2024-119 Motion by Achen, second by Hart to approve the following open enrollments: 2425-5, 2425-6 and 2425-7. All voted Aye. Motion carried.

2024-120 Motion by Ellwein, second by Sumption to declare the following surplus: Probook 450 G6 Touchscreen (\$50 value), Sony Vtel TV (\$0 value), Panasonic VCR (\$0 value) and Recumbent Bike-Stairmaster (\$0 value). All voted Aye. Motion carried.

The action item, Construction Manager, was tabled.

The Board would like to recognize the following track participants on placing at state: Boys 4x800 Relay (6th Place) and 4x400 Relay (7th Place)-Noah Kippley, Gavin Nickelson, Brayden Sumption, Milo Sumption; Girls 4x800 Relay (5th Place) and Medley Relay (7th Place)-Jillian Ellwein, Sofia Losure, Laura Sumption and Morgan Sumption; Morgan Sumption 6th Place in the 800.

2024-121 Motion by Achen, second by Hart to adjourn at 7:32 p.m. All voted Aye. Motion carried.

Rich Schlosser, President

Shauna Severson, Business Manager