

OFFICIAL BOARD PROCEEDINGS  
 FREDERICK AREA SCHOOL DISTRICT #6-2  
 DECEMBER 14, 2020

The meeting was called to order on December 14, 2020, at 6:00 p.m. by President Rich Schlosser. Members present were Dan Nickelson, Jon Ellwein, Richard Achen and Alex Hart. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg and Business Manager Janel Wagner.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public are allowed three minutes to address the board on any topic of their choice. With no public members wishing to speak, the board moved on with their remaining agenda items.

Action 20-072 Motion by Nickelson, second by Ellwein to approve the agenda as amended: add "and December 2, 2020 minutes" to 5a. All aye, carried.

Action 20-073 Motion by Ellwein, second by Achen to approve consent agenda which included the following items as presented: minutes of meetings held November 9, 2020 and December 2, 2020; November 2020 financial report, district bills and November 2020 payroll. All aye, carried.

Ending November 30, 2020	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	GOVERNMENTAL & ENTERPRISE FUND ACCOUNT TOTALS	CUSTODIAL FUND
<b>Beginning checking balance</b>	<b>\$383,914.99</b>	<b>\$185,642.87</b>	<b>\$253,986.48</b>	<b>\$3,305.64</b>	<b>\$912.92</b>	<b>\$827,762.90</b>	<b>\$3,572.47</b>
Revenue:							
Taxes	\$236,662.13	\$246,827.88	\$118,329.98				
Local Sources	\$2,960.59			\$5,197.20			\$1,461.32
Intermediate Sources	\$502.91						
Interest	\$38.69						\$0.19
Federal & State	\$72,620.79	\$17,637.00		\$3,663.68			
<b>Total Revenue</b>	<b>\$312,785.11</b>	<b>\$264,464.88</b>	<b>\$118,329.98</b>	<b>\$8,860.88</b>	<b>\$0.00</b>	<b>\$704,440.85</b>	<b>\$1,461.51</b>
Disbursements							
Bills	\$32,127.29	\$129,201.84	\$1,247.82	\$3,703.64			\$800.00
Payroll	\$124,425.10		\$14,138.10	\$4,960.48			
<b>Total Disbursements</b>	<b>\$156,552.39</b>	<b>\$129,201.84</b>	<b>\$15,385.92</b>	<b>\$8,664.12</b>	<b>\$0.00</b>	<b>\$309,804.27</b>	<b>\$800.00</b>
Transfers							
Transfer to investments	(\$250,000.00)	(\$150,000.00)	(\$200,000.00)				
<b>Total Net Transfers</b>	<b>(\$250,000.00)</b>	<b>(\$150,000.00)</b>	<b>(\$200,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$600,000.00)</b>	
<b>Total checking balance</b>	<b>\$290,147.71</b>	<b>\$170,905.91</b>	<b>\$156,930.54</b>	<b>\$3,502.40</b>	<b>\$912.92</b>	<b>\$622,399.48</b>	<b>\$4,233.98</b>
<b>Beginning investment balance</b>	<b>\$265,594.23</b>	<b>\$1,783,634.20</b>	<b>\$1,246,175.05</b>			<b>\$3,295,403.48</b>	
Interest	\$14.92						
Transfer from checking	\$250,000.00	\$150,000.00	\$200,000.00			\$600,000.00	
<b>Total investment balance</b>	<b>\$515,609.15</b>	<b>\$1,933,634.20</b>	<b>\$1,446,175.05</b>			<b>\$3,895,418.40</b>	
<b>Ending Balance</b>	<b>\$805,756.86</b>	<b>\$2,104,540.11</b>	<b>\$1,603,105.59</b>	<b>\$3,502.40</b>	<b>\$912.92</b>	<b>\$4,517,817.88</b>	

**Claims approved:** November 2020 Payroll – General Fund salaries 73,479.52; Special Education salaries 9,490.05, Food Service 3,188.02. EFTPS, federal income tax/Social Security/Medicare 22,696.79; AFLAC, supplemental insurance 1,082.75; American Funds, retirement 1,115.02; Delta Dental, insurance 1,693.50; The Standard, life insurance 269.79; Security Benefits, retirement 1,100.26; VSP, vision insurance 308.82; Wellmark, health insurance 15,686.00; SD Retirement 12,947.90; SD Retirement Supplemental, 465.26.

**General Fund:** Agtegra, diesel/gasoline/heating fuel 5,043.40; Amazon Capital Services, supplies 444.42; American Red Cross Training Services, training 60.00; Associated School Boards of South Dakota, training 25.00; Bliss Computers, laptop repairs (194.97); Brick's TV & Appliance, repairs 828.26; Casey's, gasoline 20.11; Cash-Wa Distributing Co of Fargo, LLC, FFVP 1,108.09; Choristers Guild, copyright license 20.00; Churchill, Manolis, Freeman, Kludt & Burns LLP, legal fees 22,083.45; Cole Papers Inc, supplies 1,018.31; Custodial Account-FASD, Imprest reimbursement 300.00; Dakota Connection, gasoline 37.38; Double D Body Shop, repairs 67.00; DSS Image Apparel, cross country apparel 1,065.00; Dumire, James, repairs 1,455.00; Eide Bailly LLP, audit 5,645.75; Ellendale True Value, supplies 11.60; Farnam's Genuine Parts Inc, repairs 549.12; Foreman Sales & Service Inc, repairs 2,133.60; GDI News, publishing 211.14; Graves, Travis, tech support 100.00; Gross, Kaleigh, VB game worker 60.00; Hauff Mid America Sports, apparel 916.25; Hinz, Dennis, repairs 510.00; Innovative Office Solutions LLC, supplies 38.94; Istate Truck Inc, repairs 420.62; James Valley Telecommunications, telephone 262.11; Johnson Controls, repairs 1,362.21; JW Pepper & Son Inc, music 75.94; Kessler's, supplies 22.36; Lake Region Conference, dues 150.00; Macdonald, Emily, VB game worker 30.00; Markerboard People, classroom supplies 84.90; Menards, repairs 66.45; Merchant Services, online lunch fees 80.69; Mid-American Research Chemical, touchless soap dispensers 136.73; Midwest Pest Control, pest control 67.00; Montana-Dakota Utilities Co, electricity 3,192.47; Northwestern Area School District, VB region cost share 233.91; O'Reilly Auto Parts, repairs 39.36; Pantorium Cleaners Inc, supplies 249.20; Parkview Nursery Inc, football field maintenance 4,554.92; Pomp's Tire Service Inc, repairs 628.64; Quality Inn & Suites, travel 314.00; Ramkota Hotel, travel 294.00; Safety Service, repairs 152.25; School Specialty, supplies 95.86; SD High School Activities Association, oral interp fees 107.66; Shop NEMC, supplies (13.61); South Dakota Medicaid, Medicaid admin fee 33.78; Taylor Music Inc, repairs 25.00; Town of Frederick, utilities 574.64; United States Postal Service, postage 31.90; WalMart, supplies 19.98; WebstrauntStore, supplies 65.36. **Imprest checks:** Losure, Sofi, 3 of 3 ref for BB league 100.00; Sumption, Laura, 3 of 3 ref for BB league 100.00; Wolff, Avery, 3 of 3 ref for BB league 100.00. **Capital Outlay Fund:** A&B Business Solutions, managed print contract 670.70; Aberdeen Asphalt, Inc, playground upgrade 1,727.50; HP Inc, staff laptop 994.59; Price Plumbing, water heater 689.00. **Special Education Fund:** Avera St Luke's, occupational/physical therapy 2,644.19. **Food Service Fund:** Cash-Wa Distributing Co of Fargo, LLC, food/supplies 3,605.08; Child & Adult Nutrition, food 571.33; Pantorium Cleaners Inc, supplies 73.61. **Custodial Account:** Kosters, Jeffrey, 2021 LRC Chairman stipend 250.00; Pizza Ranch, 11.18.20 LRC meeting 89.96; Wagner, Janel, 2021 LRC Treasurer stipend 250.00.

The following reports were presented:

- A. Jeff Kosters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal
- C. Janel Wagner – Business Manager

Action 20-074 Motion by Ellwein, second by Achen to amend the Back to School Plan as follows: change Distance Learning weekly assignment deadline from Friday at 4:00 p.m. to Thursday at 3:00 p.m.; extend staff Emergency Paid Sick Leave as written in federal law until end of school year; and addition of the COVID-19 Test Result Policy. All aye, carried.

Action 20-075 Motion by Hart, second by Nickelson to set the 2021 School Board election date as Tuesday, April 13, 2021. All aye, carried

Action 20-076 Motion by Ellwein, second by Achen to approve items presented as surplus and approve items to be destroyed. No value on any items. All aye, carried.

Action 20-077 Motion by Nickelson, second by Hart to accept Open Enrollment application #21-23. All aye, carried.

Discussion was held regarding the Head Football Coaching contract. This item will be tabled until the January 2021 meeting.

Action 20-078 Motion by Nickelson, second by Ellwein to approve Employment Agreement for Taylor Achterberg as a long-term SPED substitute at \$100.00/day beginning January 4, 2021; when SD teaching certificate is issued, this agreement will revert to a teaching contract All aye, carried.

Discussion was held regarding the addition of an Assistant Track Coach. This item will be tabled until the January 2021 meeting.

Action 20-079 Motion by Nickelson, second by Ellwein to approve an amendment to the 2020-2021 School Calendar that will close school on December 21 and 22, 2020. All aye, carried.

The school board would like to congratulate Katelyn Mehlhaff in qualifying for the State Oral Interp event. Also congratulations to the following football players for their season awards: All Lake Region Conference First Team – Isaac Sumption and Mason Hinz; Lake Region Conference Co Offensive MVP, Academic All State and 9A All State Athlete honors to Isaac Sumption. The board would also like to thank Mr. Doug Braa for his donation to the playground project.

The regular January 2021 board meeting will be held on Wednesday, January 13, 2021, at 6:00 p.m. due to a scheduling conflict with basketball games.

Action 20-080 Motion by Achen, second by Hart to adjourn at 8:24 p.m. All aye, carried.

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Rich Schlosser, President

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Janel Wagner, Business Manager