

OFFICIAL BOARD PROCEEDINGS
 FREDERICK AREA SCHOOL DISTRICT #6-2
 MAY 11, 2020

The meeting was called to order on May 11, 2020, at 7:00 p.m. by President Rich Schlosser. Members present were Dan Nickelson, Alex Hart and Richard Achen. Jon Ellwein was excused. Others present were Superintendent/9-12 Principal/Athletic Director Jeff Kosters, K-8 Principal Jessica Ringgenberg, Business Manager Janel Wagner, Janelle Barondeau and Marty Morlock.

The meeting began with all present reciting the Pledge of Allegiance.

Members of the public are allowed three minutes to address the board on any topic of their choice. Janelle Barondeau reported on the upcoming Cross Country season this fall and indicated that with the possibility of increased participation; she may request that the Board consider hiring an assistant coach. The topic will be tabled for the time being until August when it is known for sure what the numbers will be.

Exit Janelle Barondeau at 7:10 p.m.

Action 19-098 Motion by Achen, second by Nickelson to approve the agenda with amendment: delete items #13 Executive Session and #14 Coaching Contract. All aye, carried.

Action 19-099 Motion by Hart, second by Achen to approve consent agenda which included the following items as presented: minutes of meeting held April 13, 2020; April 2020 financial report, agency accounts and investments; District bills and April 2020 payroll. All aye, carried.

Ending April 30, 2020	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	FOOD SERVICE FUND	DRIVERS ED FUND	TRUST & AGENCY
Beginning checking Balance	\$2,102.16	\$302,353.55	\$160,314.56	\$7,096.59	\$669.82	\$47,530.03
Revenue:						
Taxes	\$42,705.91	\$45,414.64	\$22,537.88			
Local Sources	\$20.60	\$2,500.00		\$3.35	\$1,800.00	\$2,419.00
Intermediate Sources	\$516.86					
Interest	\$26.03					\$2.00
Federal & State	\$47,483.80			\$1,637.69		
Total Revenue	\$90,753.20	\$47,914.64	\$22,537.88	\$1,641.04	\$1,800.00	\$2,421.00
Disbursements						
Bills	\$16,544.81	\$3,331.10	\$2,021.20	\$198.65		\$1,628.97
Payroll	\$127,332.91		\$16,875.28	\$4,401.52		
Total Disbursements	\$143,877.72	\$3,331.10	\$18,896.48	\$4,600.17	\$0.00	\$1,628.97
Transfers						
Transfer from investments	\$200,000.00					
Total Net Transfers	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total checking balance	\$148,977.64	\$346,937.09	\$163,955.96	\$4,137.46	\$2,469.82	\$48,322.06
Beginning investment balance	\$456,763.50	\$1,783,634.20	\$1,246,175.05			
Interest	\$549.27					
Transfer to checking	(\$200,000.00)					
Total investment balance	\$257,312.77	\$1,783,634.20	\$1,246,175.05			
Ending Balance	\$406,290.41	\$2,130,571.29	\$1,410,131.01	\$4,137.46	\$2,469.82	

Claims approved: April 2020 Payroll – General Fund salaries 74,461.93; Special Education salaries 11,023.88; Food Service salaries 2,850.31. EFTPS, federal income tax/Social Security/Medicare 23,998.27; AFLAC, supplemental insurance 917.74; American Funds, retirement 1,265.02; Delta Dental, insurance 1,693.50; AMI, garnishment 989.22; The Standard, life insurance 265.55; Security Benefits, retirement 1,100.26; VSP, vision insurance 276.03; Wellmark, health insurance 16,433.00; SD Retirement 12,869.74; SD Retirement Supplemental, 465.26.

General Fund: Aberdeen Asphalt, Inc, snow removal 1,947.50; Aberdeen School District 6-1, ATEC tuition-4th term 1,524.00; Amazon Capital Services, Fresh Fruits & Vegetables 31.90; BlueTarp Financial/Mac's, repairs 11.92; Bower's Tree Service, tree removal 1,500.00; Cash-Wa Distributing, Fresh Fruits & Vegetables 196.73; Farnam's Genuine Parts Inc, repairs 168.76; GDI News, publishing 133.17; Glazier Clinics, coach training 149.00; Haas, Wayne, coach training reimbursement 35.00; Innovative Office Solutions LLC, supplies 19.45; James Valley Telecommunications, telephone 227.68; Johnson Controls Fire Protection LP, service contract 995.00; Jostens Inc, diplomas 62.43; Ken's Super Fair Foods, Fresh Fruits & Vegetables 160.59; Menards, supplies 492.21; Merchant Services, online lunch payment fees 28.80; Mid-American Research Chemical, supplies 2,186.16; Midstates Group, cross country awards 80.00; Montana-Dakota Utilities Co, electricity 3,002.29; Mosyle Corporation, subscription 5.04; O'Reilly Auto Parts, repairs 58.67; Pantorium Cleaners Inc, supplies 75.00; SD High School Activities Association, participation fees 420.00; South Dakota Retirement System, early retirement payment 25,045.00; Tennant Company, supplies 58.30; Town of Frederick, utilities 196.72; Trust & Agency Account, Imprest reimbursement 35.94. **Capital**
Outlay Fund: A&B Business Solutions, managed print 649.56; Geffre, Dale, stage demolition 408.00; Grammarly, plagiarism software 139.95; JM Electric Inc, stage lighting 1,049.68; Menards, shelves 179.98; Software Unlimited Inc, annual fee 5,850.00; **Food Service Fund:** Child & Adult Nutrition, food 206.41.

The following reports were presented:

- A. Jeff Kusters - Superintendent/9-12 Principal/Athletic Director
- B. Jessica Ringgenberg – K-8 Principal
- C. Dan Nickelson-North Central Special Education Cooperative

Mr. Kusters reported there will not be an election for 2020 due to lack of petitions.

Action 19-100 Motion by Nickelson, second by Hart to submit the following votes to the SDHSAA: Yes for Amendment 1; Yes for Jeff Kusters-East River At Large representative; Yes for Michael Talley-Division 1 representative; and Yes for Marty Weismantel-Small School Group Board of Education representative. All aye, carried.

Action 19-101 Motion by Hart, second by Achen to accept the following 2020-2021 administrative contracts, certified contracts, and employment agreements with salaries to be published in July 2020: Jennifer Anliker, teacher; Crystal Arthurs, teacher; Richard Bakeberg, bus driver; Janelle Barondeau - teacher, Head Cross Country coach; Renee Brooks, paraprofessional; Julie Brotzel, Technology Coordinator; Mark Christianson, bus driver; Thersia Cox, Assistant Custodian/Concessions Manager; Jennifer Dallmann, teacher; James Dumire, grounds maintenance; Janet Elsen, paraprofessional; Ashley Gunther, Assistant Cook; Faye Gunther, Head Cook; Donna Hoffman, paraprofessional; Jennifer Hoyle, teacher; Christine Kusters – teacher, Special Education Director; Jeff Kusters - Athletic Director, bus driver, driver's education teacher, Head Golf coach, Head Girls Basketball coach, Junior High Football coach; Zachary Kusters, Head Custodian; Jennifer Little, teacher; Melissa Meidinger, teacher; Marty Morlock - teacher, grounds maintenance, Assistant Football coach; Brock Pashen - teacher, Yearbook advisor, Head Boys Basketball coach; Caitlin Podoll - teacher, Oral Interp advisor; Lance Podoll - Bus Supervisor, bus driver; Jessica Ringgenberg - K-8 Principal, Drama Club advisor; Ashley Schmidt, counselor; Michelle Sumption, paraprofessional; Sarah Sumption - teacher, Science Fair advisor, Junior High Girls Basketball coach, Assistant Girls Basketball coach; Stacey Sumption, Administrative Assistant; Warren Sumption, Junior High Boys Basketball coach; Paula Tschosik, teacher; Maggie Ulmer, teacher; Keith Underberg, bus driver; Janel Wagner, Business Manager and Tonya Zinter, teacher. All aye, carried.

Action 19-102 Motion by Achen, second by Hart to approve the purchase of a 2016 Ford Expedition from SD Federal Property Agency surplus. All aye, carried.

Action 19-103 Motion by Nickelson, second by Achen to adopt the supplemental budget for 2019-2020:

GENERAL FUND

MEANS OF FINANCE:		CASH ON HAND	\$6,853
	10 1990 320	Other Income-laptop repairs reimbursed by students	\$2,075
	10 4161 907	Perkins Grant	\$2,846
			\$11,774

EXPENDITURES:	10 1131 907 319	Other Professional & Technical Services - Perkins Grant	\$1,300
	10 1131 907 479	Non-Consumable Supplies-Perkins Grant	\$1,546
	10 2227 000 323	Repairs & Maintenance Services-Technology	\$2,075
	10 2227 000 472	Non-Instructional Software -Technology	\$725
	10 6100 010 111	Salaries-Male Activities Co-op	\$2,000
	10 6200 010 111	Salaries-Female Activities Co-op	\$3,632
	10 6200 010 210	Social Security-Female Activities Co-op	\$278
	10 6200 010 220	Retirement-Female Activities Co-op	\$218
			\$11,774

CAPITAL OUTLAY FUND

MEANS OF FINANCE:		CASH ON HAND	\$47,850
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EXPENDITURES:	21 1131 000 473	Computer Licensing Fees-High School	\$3,283
	21 1131 000 549	Other Equipment-High School	\$342
	21 2529 000 473	Computer Licensing Fees-Bus Mgr	\$6,230
	21 2535 000 530	Vehicles	\$22,000
	21 2542 000 549	Other Equipment-Care/Upkeep of Building	\$3,800
	21 2549 000 549	Other Equipment - Oper & Maint	\$8,265
	21 2559 000 323	Repairs & Maintenance-Pupil Trans	\$3,930
			\$47,850

SPECIAL EDUCATION FUND

MEANS OF FINANCE:		CASH ON HAND	\$848
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EXPENDITURES:	22 1226 000 319	Professional Services-Early Childhood	\$32
	22 2171 000 319	Physical Therapy	\$274
	22 2740 000 332	Mileage Paid to Parents-Speech/Language Impairment	\$542
			\$848

All aye, carried.

Action 19-104 Motion by Hart, second by Achen to approve the transfer of \$5,731 Contingency Funds to functions 1111, 2222, 2317, 2410, 2529, 2542, 2549, 4500, 6500 and 6900 within the General Fund and to transfer \$2,500 from General Fund to Driver's Education Fund and \$225,985 from Capital Outlay Fund to General Fund. All aye, carried.

Mrs. Wagner presented the preliminary Fiscal Year 2021 budget.

The School Board would like to congratulate Mrs. Janel Bergan on her retirement. She taught the children of the Frederick and Barnard districts for 34 of her 36 years of teaching, most recently some 2nd generation family members! Best wishes to Dr. Brad Miedema as he moves onto new opportunities. Thank you for all teachers and staff that assisted with the graduation ceremony setup. Best wishes to the Class of 2020!

Action 19-105 Motion by Achen, second by Nickelson to adjourn at 8:25 p.m. All aye, carried.

Rich Schlosser, President

Janel Wagner, Business Manager